



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	SANT GURU GHASIDAS GOVT. P.G. COLLEGE, KURUD
• Name of the Head of the institution	Dr. Om Prakash Chandraker
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07705223375
• Mobile no	9425553611
• Registered e-mail	pgcollegekurud@gmail.com
• Alternate e-mail	principal-gckurud.cg@gov.in
• Address	Sanjay Nagar
• City/Town	Kurud, Distt. Dhamtari
• State/UT	Chhattisgarh
• Pin Code	493663
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Pt. Ravishankar Shukla University, Raipur - 492010 Chhattisgarh				
• Name of the IQAC Coordinator	Dr. D. K. Rathod				
• Phone No.	07705223375				
• Alternate phone No.	9926197343				
• Mobile	9926197343				
• IQAC e-mail address	pgcollegekurud@gmail.com				
• Alternate Email address	principal-gckurud.cg@gov.in				
3. Website address (Web link of the AQAR (Previous Academic Year))	http://govtcollegekurud.com/aqar.html				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://govtcollegekurud.com/timetable.html				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	66.80	2007	31/03/2007	30/03/2012
Cycle 2	B++	2.76	2017	30/10/2017	29/10/2022
6. Date of Establishment of IQAC			09/05/2020		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Sant Guru Ghasidas Govt. P.G. College, Kurud, Distt. Dhamtari	RUSA 2.0 For Equipments and Facilities	Chhattisgarh Higher Education Department	10-02-2021	3937318.51
8. Whether composition of IQAC as per latest NAAC guidelines		Yes		
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 		View File		
9. No. of IQAC meetings held during the year		04		
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 		Yes		
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 		No File Uploaded		
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?		No		
<ul style="list-style-type: none"> If yes, mention the amount 				
11. Significant contributions made by IQAC during the current year (maximum five bullets)				
1. During CoViD-19 Lockdown IQAC organized online meetings for various Online and hybrid mode classes for college staff and IQAC Members.				
2. College got assignment from RUSA-CGHED to be Mentor of two mentee colleges give assistance to prepare themselves for NAAC Accreditation.				
3. Both Mentee college had filled their IIQA and SSR in time.				

4. Training, Motivating and Monitoring various online and Hybrid classes for academic activities.

5. Preparation of AQARs and SSR for next NAAC Cycle

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
IQAC and College various committees prepared a budget of 2 Crores under RUSA 2.0 scheme of Chhattisgar Higher Education Department	College got approval of 39.37 Lakhs for Laboratories Equipment and Library purchases
As mentor to assist to 2 mentee college Assigned RUSA-CGHED for their NAAC accreditation	Both Mentee colleges 1. Sw. Shree Jaidev Satpathi Govt. College, Basna and 2. Chandrapal Dadsena Govt. College, Pithora had filled IIQA and SSR in time upto March 2021
During CoVID-19 Lockdown period keep motivating Staff and IQAC Members for IQAC initiatives for the betterment and promotion of institutional academic environment	Successfully completed the new admission for the Session 2020-2021, teaching- completion of syllabus in time and conducted Examinations as per Govt. Guidelines time to time.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Janbhagidari Samiti	01/06/2020

14. Whether institutional data submitted to AISHE

Year	Date of Submission
Still working on it as last date is 28 Feb 2022	14/03/2022

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	20
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	2979
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	2036
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	1055
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	19
File Description	Documents
Data Template	View File

3.2	39
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	24
Total number of Classrooms and Seminar halls	
4.2	1752524
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	21
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curricula is adopted and governed by the programs of Pt.ShankarShukla University, Raipur.The institute however takesunder considerationthe relevance of local / national / regional / global developmental needs with learning objectives. To facilitatean equivalent, the institute has included undergraduate, post graduate, post graduate diploma courses in various subjects. The institute works with controlled documents for course planning and implementation.

The collegefollowsthe academic calendarand directionsissued by the state government's departmentof uppereducationand therefore theaffiliating university. Atthe startof the semester / session, each teacher has his / her own monthly works is to filled and prepare the monthly schedule in their daily diary. These include proposed course content to be covered during the monthfor everyclass and course. Atthe startof everysession/semester,the scholarsare encouraged by teachersfor tutorialinitiativeslikepaper/poster presentationsin school/National conferences, participation in

training programs/workshops or symposia etc. Completion of syllabus is administered through an in depth framework including adoption of varied teaching methods (chalk and talk, use of projectors, online classes), innovation pedagogics, field trips, guest lectures etc. At the top of every chapter, teacher must record compliance. The progression of educational activities are discussed on monthly department meetings and staff meetings.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	http://govtcollegekurud.com/timetable1.html

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each semester/ Year, University and Chhattisgarh Higher Education Department, notifies an academic calendar for all the programs, which contains the date of commencement, last working day of the semester, examination schedule and dates for semester-end examinations.

This College follows the calendar issued by the University strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The institute prepares an institute-level time table and subsequently every department prepares its time-table. Institute calendar of events includes details like the total number of working days and holidays, CIE (unit test and term end exam dates) dates, dates for the Institute's annual programs. The department calendar comprises guest lectures, workshops, industrial visits, other co-curricular and extra-curricular activities. The academic activities, CIE, and all activities are conducted in adherence to the calendar of events except unforeseen circumstances.

The academic calendars help faculty members to plan their respective course delivery research work academic and co-curricular activities. Department heads closely supervise and monitor the completion of the syllabus as per the plan prepared by faculty members. Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it.

Internal Assessment tests (IA), assignments, quizzes, and seminars are part of the Continuous Internal Evaluation (CIE) of students. There is a well-defined process for the conduct of CIE as per the calendar of events. The course instructors prepare IA question papers based on the scheme of evaluation and approved by the department Head. The internal assessment test timetable prepared by the HoDs is published to stakeholders and conducted as per the schedule. Continuous evaluation and assessments are also done for laboratory course, project work, and seminars. Conduction of laboratory experiments and viva, Submission of records are the major components of laboratory course evaluation. As per the laboratory rubrics, the internal test is conducted at the end of the semester.

The Principal, through the academic committee meetings, frequently reviews the semester's progress and provides suitable suggestions. In case of revision of academic calendar by the university, institute incorporates the necessary changes accordingly.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://govtcollegekurud.com/acadmic.html

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
10	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
0	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
30	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File
1.3 - Curriculum Enrichment	

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college has been working for the development of the students. The various programmes related to Gender Equality, Sustainability, Human Values and Ethics are integral part of various courses available in the college. The environmental issues are dealt in detail in the classroom through a regular subject entitled 'Environmental studies'. An environmental study is a compulsory subject for all the students of graduate level courses viz. B.A, B.Com, B.Sc. The current issues of environment awareness have been thoroughly addressed by the faculty members of college, in which sustainable development is of much importance in curriculum.

The students must understand the human values & follow professional ethics in their relevant field. Lectures on Human Values, especially on Gender Equality, Women Empowerment, and Skill Development are organized for the students of the college. Especially we are proud enough to state that we have not received any issues regarding ragging and complaints from students about their harassments. Thus the college has a special arrangement to work after the issues relevant to Gender Equality, Environment and such related social issues. A special 10 days residential camp is conducted by the N.S.S unit for their students to familiarize with the prevailing problems of rural area.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

244

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://govtcollegekurud.com/feedback.html
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may

B. Feedback collected, analyzed

be classified as follows	and action has been taken
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://govtcollegekurud.com/
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
2979	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
2908	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>The students admitted in the college came from various economic sections and communities of the society. Most of the students belong to the backward categories i.e. ST, SC, and OBC. The college is very much aware about their overall growth and social upliftment in the society.</p>	

Our college has a fair system for admission process and follows the guideline of state government. The students are admitted in our institution without considering caste, creed, and gender, and religion, social and economic status. After the completion of admission process regular classes commence as per the college time table.

College adopts a process to identify slow and advance learners among students. Advanced learners and slow learners are identified by their responses in the class room as well as the performance in the Unit test or internal examinations. After identifying slow and advanced learners, the teachers conduct extra lectures for slow learner students. The teachers observe that whether the student can easily understand the lesson. If they fail to understand the topic, the teacher adopt different modes of teaching viz. use of projectors and powerpoint presentation or the same having been explained again in easy way using some examples. Providing lectures uploaded on web and extra reading material to improve basic understanding of subject. Encouraging them to participate in various activities to develop social skills. These are the informal way to complete the teaching-learning process and it is also convenient to both teacher and students.

Advanced and slow learners are encouraged to ask their concern freely and frequently with the teachers, in a formal way. Students are encouraged to refer advanced textbooks, journals and for their advanced studies. Home assignment and projects are taken from the Students by many departments. They are also encouraged to apply for different competitive examinations. They are motivated to participate in seminar presentation, Poster presentation, quiz competition, debates, and other events etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2979	19

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college practices a teaching methodology which focuses on imparting education through a student centric approach. This methodology helps to transform students from being relegated to the role of passive recipients to active and involved stake holders, apart from boosting their confidence and encouraging independence. Since students vary in their ability to comprehend and absorb it is not possible to address the needs and expectations of individual students and expect a uniform learning outcome from them all in a teacher centric class. The teacher facilitates learning by allowing each individual student to comprehend at their personal level. by ensuring their involvement in class activities so that they can absorb and grasp information at their own pace.

Courses of the college are defined highlighting course objectives, programme specific objectives and programme outcomes. This provides a comprehensive understanding to the student right at the beginning of the course as to what should be the primary focus. It also helps them in self-evaluating their performance at the conclusion of the course. Feedback of the Course and teachers, given by students at the end of each semester or year provides an opportunity to identify any lacunae which can then be addressed.

Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations. Audio- Visual methodology, Language Lab, Google Classroom, Field Visits, Field Work and Projects are some of the means utilize by the various Departments to provide experiential and participative learning.

Internal assessments are so planned so as to encourage students to work independently. Written Assignments are required to be submitted by students and these need to be done individually by researching on

the given topic so as to enhance confidence, develop writing skills, apart from inculcating an interest in research activities. Seminars, which form the second component of internal assessment in some departments, help students present their assignments before the entire class helping them overcome stage fear and develop oratory ability.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members are well acquainted with use of ICT. The faculty at college use various ICT enabled tools to enhance the quality of teaching-learning.

1. Google meet is used to deliver lectures and discussion by all the faculty members of college routinely.

2. Google forms are used to collect and manage course related information- learning material, quizzes, lab submissions and assignments, etc.

3. The PPTs are used by most of the science faculty members, which are also enabled with animations to improve the effectiveness of the teaching- learning process.

4. Lab manuals/experiment procedures/class notes are forwarded by the teachers to student class group via social media platforms like "What's app" well in advance the experiment is performed.

5. Department of English has English language lab which are used for enhancing student's skill development and command in the language.

6. The College has e-classroom facility with overhead projector and other necessary requirements which is utilized by the faculty members for organization of class seminar/presentation. In addition many science departments have projectors for their routine class lectures and students presentation which are used for power point presentation and to display animation of various complex processes and to make the lecture interesting and attractive.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

19

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process.

Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Continuous evaluation is made through Unit Tests, Assignments Submission, Field Visit / Field Work and Seminars Presentation. Internal examinations are conducted regularly as per the progression of syllabus and schedule given in academic calendar or the instructions for the affiliating university.

The performance of the students is displayed on the Notice board. Personal guidance is given to the poor performing students after their assessment. Students of Post graduates classes are asked to deliver the seminars of the concerned subject. Topics are given by the respective teachers to the students to prepare for power point/poster/oral presentation.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a well organized mechanism for redressal of examination related grievances. The student can approach the Teachers, College Examination Officer (Superintendent) or Principal to redress the examination related grievance as per the requirement and jurisdiction of the grievance. A. Grievances related to college conducted examinations: At the college level, the evaluation work is done for the internal examinations. If any student feels that the marks given to him in any paper are not justified, he or she can directly approach to the subject teacher of the college. If there is change in score, it is corrected immediately by internal examiner. College has to declare final result of pre final examination within fifteen days of examination. The students have the freedom to use the suggestion box to put in the note of dissatisfaction with the internal examination mechanism. The principal and in charge of faculty keeps an eye on the overall procedure by conducting the periodical meetings. B. Grievances regarding university examinations: Grievances related to annual examination of Under Graduate and Semester examination of all Post Graduate courses are forwarded to the University. Students can obtain photocopy of the answer sheets from university on request. Students who were not satisfied with their marks at the University examinations can apply for Revaluation/ Reassessment to the University. The students are notified about the same in due course. For students whose marks are not entered, shown absent or incorrectly entered due to oversight in the University mark list, the college sends a photocopy of the attendance list as prepared by the invigilators with an application to rectify the error at the University level. Students at UG or PG level communicate with the University regarding revaluation. The norms regarding grievances are displayed on University website. The Institution follows the University policy. The entire mechanism to

deal with examination related grievances is time bound as per University rule and regulations.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The curriculums of the programmes are designed by the affiliating university, the college teachers have to define the programme outcomes for each programme offered by the college.

Mechanism of communication among students

All the departments in our college are asked to define their programme outcomes and course outcomes by the IQAC committee. Teachers prepare learning objectives of the subjects they teach and the same is shared with students. Course outcomes of each courses including laboratory courses are published in the college website. The students are informed about these outcomes in the induction meeting at the beginning of session. In addition to this, all the key stakeholders are made familiar with program outcomes through, student workshops, student induction programs, faculty meetings, parent teacher interaction etc.. These are also communicated to the students in regular classes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our Institute is affiliated to Pt. Ravishankar Shukla University, Raipur. We offer Under Graduate, Post Graduate and Research programs under the Faculty of Physical education, Arts, Commerce and Science. For these programs and courses, the institute followed the

curriculum designed by affiliating university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board. After measuring attainment of POs, PSOs and COs, it has been observed that the strength of the students as well as passing percentage of the students is increasing progressively. Besides, student's progression to the higher studies that is from Under Graduate to Post Graduate seems to be increasing consistently.

In a similar way, the ratio of student's placement is also increasing. We took utmost care of measuring the level of attainment of POs, PSOs and COs and followed formal as well as informal mechanism for the measurement of attainment of the outcomes. Even we took feedback from all the stakeholders in this respect and try to take necessary steps accordingly. Subsequently, the College took care of the attainment to measure the POs, PSOs and COs and implemented the mechanism as follows:-

- The institute follows the Academic Calendar of Higher education department, Government of Chhattisgarh and guidelines of affiliating university
- All the subject teachers maintained Academic Diary in every academic year.
- Through Internal examination progression is analyzed
- Institute considered Feedback from the Stakeholders for the attainment of PO, PSO and CO.

Carrier guidance cell took the review of the Student's Progression to Higher Studies and their Placement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1003

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://govtcollegekurud.com/naac.html>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our Institution provides ecosystem, infrastructure and resources for enhancement of the capacity and competencies in students and faculty members. Various activities are conducted at institutional level to nurture and nourish youth's minds. These activities help students to understand the various problems faced by the people in the society. It also enables them to find out solutions for them. In the institution there is Zoological society, alumni association, English Language lab, Sports facilities through which students are encouraged to undertake innovative activities which are helpful for development of creative thinking, and also helpful for creation and transfer of knowledge and skill. Activities conducted by these are helpful to develop leadership qualities, various skills, planning, budgeting, marketing and event organization. Activities conducted by English Language lab are helpful to enhance the understanding and proficiency in the languages. Association of Department of Geography conducted various activities which give exposure to understand the geographical structures and events incurred in the past to

acknowledge the changes in present context. NCC, N.S.S. and Youth red cross units conducted various activities throughout the year like tree plantation, blood donation, health checkup, cleanliness drive, awareness programmes about - cleanliness, voting, drug de-addiction etc. During all these activities students are encouraged to create new slogans, attractive drawing, theme based rangoli, assay writing which are helpful to build confidence and creative thinking within the growing minds of students. The activities of departmental societies are planned on various current issues as well as neglected issues which may prove in the context our society. Newspaper cuttings on various current scientific developments and activities around the globe are displayed on the departmental notice boards and students have motivated to express their views and participate on debates on it. Various competitions like essay writing, debate, book talk are organized to bring out the hidden potentials of students. Eminent personalities who have significantly contributed in research, social activities, industries, are invited as resource persons. In the post graduate level class seminars are conducted and students are encouraged to prepare and deliver their presentation using ICT tools which have proved helpful to the students. It has raised their confidence and expanded their horizons of creativity. To enhance innovative ideas, students and teachers are encouraged to participate in various conference and seminars and to apply for minor/major research projects. It is usual practice of the institution to allow admissible leave facilities to attend seminars workshops training programmers etc. Some of the faculty members are approved research guides in the Pt. Ravishankar Shukla University, Raipur. They encourage students and other faculty members to undertake research activities and motivate them to acquire higher educational qualification (doctoral/post-doctoral). Adequate provisions are made in the library to procure text books, reference books, journals and e-journals to students and faculty members. Library is equipped with modern technologies like library management software (SOLE software), subscription in NLIST, Shodhganga and subscriptions in e-journals. All these facilities are thought to helpful for creation and transfer of knowledge among students and faculty members.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual

Property Rights (IPR) and entrepreneurship during the year**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

8

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute promotes regular engagement of faculty, students and staff with neighborhood community for their holistic development and sustained community development through various activities. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme (NSS), National Cadet Corps (NCC) and Youth Red Cross Units. Through these units, the college undertakes various extension activities in the neighbourhood community. NSS units organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness , tree plantation, significance of water conservation, Social interaction, Group discussion Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health check up camp. The NCC unit of the college comes under 27BN, NCC Raipur. It aims for developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service. The NCC unit of the college organizes various extension activities as tree plantation, Road safety awareness, Ekta daud for health, Save fuel save country programme, Swachhta Abhiyan, National equality awareness. Other than NSS and NCC units, the various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Tree Plantation, Rain Water harvesting,

Plastic eradication, No vehicle day, gender sensitization, Awareness of Legal Rights, Voters awareness, Blood group & Health check -up camps, Blood donation camps, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

00

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year	
3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year	
0	
File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File
3.5 - Collaboration	
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year	
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year	
0	
File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File
3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year	
3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year	
00	

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College encompasses a campus spread over 15 acres of land ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities. Classrooms: college encompasses number of well-furnished, well ventilated, classrooms equipped with green boards for conducting theory classes. Technology Enabled learning facility: The College has one ICT e-Classrooms where the provision of overhead projector, a display unit and speakers are available. In addition the Science departments have LCD projectors for student's presentation of postgraduate classes. Laboratories: All laboratories are equipped with some basic equipment and elementary facilities. These labs are utilized for conducting practical classes of UG/PG courses as per the requirements of the curriculum. Labs are also utilized for technology learning & training as a part of teaching contents beyond the syllabus. Internet facilities: The college office is enabled with 24x7 internet facility "BHARAT FIBER VOICE-Fibre Ultra" service from BSNL. Available band width: 300 MBPS till 4000 GB, upto 4 MBPS beyond. In addition the computer lab also has Internet facility "BHARAT FIBER BB- Fibre Premium" from BSNL with fair use policy upto 200 MBPS till 3300 GB, upto 2 MBPS beyond is available for students of Computer Science, IT, PGDCA and other Departments. Central Library: Our central library is fully computerized by Library automation software SOLE. The library has total 26,570 books covering all major fields of Science, arts and commerce. The library has reference book section, reading space, newspaper reading block. The college has subscription of NList (UGC-INFLIBNET), providing excellent resources for self-learning by providing access to e-books and Journals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution gives utmost importance to the overall development of the students and organizes various sports, games, and cultural activities on campus regularly. To support this, the institution has the following facilities for students and staff. A garden is maintained in the college to maintain an eco-friendly atmosphere. The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor) and gymnasium. The college runs its sports competition in its own competition. Cultural, gymnasium facilities are also available in the college. The details are given below: (A) SPORTS FACILITIES College encourages sports activities. A number of players have played district, university, state and even national level games. The institution provides facilities for indoor games as well as outdoor games. Some of the equipment for outdoor games like Kabaddi, Kho-Kho, Cricket, Badminton and some of the indoor games like Carrom, Chess, Table-tannis, are available in the college. (B) Cultural PROGRAMS To conduct cultural activities in the college, there is a cultural committee. This committee organizes many cultural programs during the session. In the college campus a performance stage with green room for girls and boys is also available which is used for organizing annual function or other major activity. (C) Gymnasium There Gymnasium is established under the department of Physical Education. The department of Physical Education handles it carefully. The list of equipment available at Gymnasium of college:

S.No. Regiser Page No. Particular Subitems Nos. 1 7 Executive Table 1 2 8 Office Table 4 3 9 Office Chair Arm 4 4 10 Angle Iron Rack 5 5 11 Wooden Desk (Dual Desk) 80 6 12 Computer Table 1 7 13 Notice Boards 4 8 14 Stools 6 9 15 Tin Box 3 10 16 Almirah 1 11 17 Computer System CPU+Monitor+Key+Mouse 1 12 17 Laser Printer 1 13 17 UPS 1 14 18 L.C.D. Projector Toshiba 1 15 19 Projecter Screen With Tripod 1 16 20 Airconditioner 1 17 20 Voltge Stabilizer 1 18 21 Gym Apparatus Bicep Curl Machine 35 Kg 1 Squat Stand 1 Flat Bench Olympic 1 Incline BenchOlympic 1 Decline Bench Olyumpic 1 Dumbbels Rack 1 Plates Tree 1 Roman Bench 1 Twister 1 Abdominal Board 1 Multi Station Machine (8 station) 1 Interior Music System 1 T-Bar 1 19 22

Generator 1 20 23 Sports Apparatus Hurdles Nelco Adjustable 20
 Shotput Nelco Men 1 Shotput Nelco Women 1 Discuss Nelco Men 1
 Discuss Nelco Women 1 High Jump Stand Nelco 1 Handball Pole 1
 Handball Net 1 Volley ball Adjustable Pole 1 Stop Watch Racer 2
 Measuring Tape 50 M 2 Kho-Kho Pole 1 Weighing Scale (Personal) 1 21
 23 Gymnasium Items Hack Squat Machine 1 Orbi Treck Profit Company 3
 Weight Lifting Olympic Set 1 Chinning Machine 1 Balance Smith
 Machine 1 22 23 Rubber Molded Plates 5 Kg 6 7.5 Kg 4 10 Kg 4 15 Kg 4
 20 Kg 2 23 24 Dumbbells 28 mm 3 Kg 4 Nickle polished 5 Kg 4 8 Kg 4
 10 Kg 4 12 Kg 4 15 Kg 2 24 24 Solid Standard Bar (3L) 28 mm 2 25 24
 Solid Standard Bar (4L) 28 mm 2 26 24 Solid Standard Bar (5L) 28 mm
 2 27 24 Solid Standard Bar (6L) 28 mm 2 28 24 Solid Standard Bar
 (7L) 28 mm 2 29 24 Fiber Board 25 mm 1 Pair 30 24 Basket Ball Net
 Ring 1 Pair 31 24 Basket Ball Ring 1 Pair 32 24 Fiber Board
 Structure 1 Pair 33 24 Basketball Pole Structure 1 Pair

S.No. Particular Nos. 1 Printer Konika Minolta Bizhub 164 + bypass
 tray 1 2 Lenovo PC H520e5720553 + LED screen + UPS 1 3 Studomaster
 Amplispeakers 2 4 Ahuja Wired Mic. 1 5 Sound Mixerf Air 8 1 6
 Cordless Mic. Set 1 7 Speaker Stand 2 8 DGH Mic. Stand 1 9 10 Mtr
 Mic. Cable 2 10 Shot Put 16 lbs 2 11 Shot Put 12 lbs 2 12 Javaline 2
 13 Discuss 2 kg + 1 kg 4 14 Base Drum 1 15 Side Drum 1 16 Belt 2 17
 Beater 1 18 Beater 1 19 Athletic Starting Blocks 4 20 3.5mm to 3.5
 mm 1.5m wire 2 21 5mm to 3.5 mm 1.5m wire 2 Page.No. Particular Nos.
 1 Tape 100 mtr 1 2 Tape 50 mtr 1 3 Foot Air Pump 1 4 Javelin Wooden
 Boys 5 5 Javelin Wooden Girls 5 6 Javelin Aluminum Boys 3 7 Javelin
 Aluminum Girls 3 8 Badminton Racket Yone 303 10 9 Badminton Shuttle
 Plastic 05 Barrel (5*6) 10 Discuss Rubber 1 Kg (Women) 5 11 Discuss
 Rubber 2 Kg (Men) 5 12 Drum Beatrer wooden 2 13 Drum Sticks 1 set
 Drum Repairing Diaphragm 1 Pair Nut-Bolt Drum 1 set Welding Charge -
 14 Electrical Items (Extension box Repairing Items) 5 Pin Socket 4
 Switch 2 8 way Box 1 insulation Tape 3 Tester 1 15 Lime Powder 10
 Bag 6 Bag 12 Bag 16 Bag 16 Marker Pens 10 17 Toner Refilling 1 18
 Repairing Sound Ampli Speaker and Wires Replacement of Transformer
 3813.56 Repairing and servising Charges 677.97 GST 808.48 19 Book
 Binding (NAAC-SAR RAR) 8 20 Electric Items 9VCell 2 2 mtr Jack to
 earphone 1 15 mtr xlr to jack 1 9VCell 10 6 Core 90 m Wire Service 1
 30Amp DP 1 21 Pesticide/herbicide 1 22 Computer System Repairing
 (Eclass-BPEd) 1

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

99660

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a well-equipped Library located in a separate building, situated besides the main block. The collection includes

more than 26570 books, 7 journals, 4 magazines, 7 News Papers. During the session 2020-21 a total of 210 books were bought and added in the library. The collection of books includes a wide range of subjects from English literature, sciences, arts, history and social sciences, languages etc. The library has a spacious reading hall and reference section. The various housekeeping activities of the library such as data entry, issue and return and renewal of books, member logins etc. are done by the library staff members. The reading and reference section is well ventilated. A visitor record is maintained for students and faculty members. Apart from the printed books the library is having access to e-resources of Nlist which is a part of e-shodhsindhu consortium of INFLIBNET, where the users can access, browse and download or read online e-books, e-journals, databases etc. User orientation is provided at the beginning of the year regarding the various facilities services and resources available in the library. For Enhancing security a closed circuit cameras have been installed. e-Resources: The library is a member of N-list consortia of information library network (INFLIBNET) under this consortia library provides millions of e-books and thousands of e-journals to students and faculty member. Library Automation: The library has integrated library management software SOUL 2.0 in which data filling is in progress. In future the software will be used for the issue, return and management of books available in the main library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above
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File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

60386

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

36

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college has developed IT facilities to meet the Learning requirements of students and faculty. Some of the facilities are discussed below: Computer Lab: The computer lab consists of 20 computers with Internet connectivity for the purpose of the students who have chosen computer science or information technology related papers as part of their course as well as for general purpose of faculty members. All the required software as per the curriculum is installed and updated as and when required and the maintenance of the computers is done by the out sourced technicians as and when required.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

36

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

99660

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Effective operation of academic and administrative process is a backbone of our college. Democratic process has been adopted to take any decision related to maintaining and utilizing physical, academic and support facilities. Under the banner of IQAC regular meetings are conducted and views from head of the departments, faculty members, nonteaching staff and students are incorporated during the process of taking decision. There is a separate building committee in the college which look after the matter related to construction work. As for as academic matters are concern, faculties of the concerned departments are authorized for implementation of new curriculum of the affiliating University. To conduct the semester, annual and supplementary examinations a committee of Senior center superintendent, superintendent, Assistant superintendent and other supporting staff was constituted as per the guideline of affiliating University. Whereas the practical and internal examinations were conducted by the faculty members of the concerned departments. New arrivals in the library, new equipment in the Laboratories and new facility are established with the consultation of stakeholders. A separate sports committee has also been constituted in the College for the development of sports facilities and encouraged excellent sports persons in the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2459

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

245

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

7

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College Student Council in consultation with its Faculty Advisory Committee organizes various events in the College, such as Republic Day, Independence Day, Sant Guru Ghasidas Jayanti, Annual cultural and sports activities and the most awaited annual function for each student of the College. The Student Representatives in consultation with their Faculty Advisors organize activities through different societies. Student Representatives also help to organize co-curricular and extension activities on platforms like ECO Club (organized by Department of Botany). Department of Physical Education, NSS and NCC Units of the College have a separate Student Executive and a large body of student volunteers. The editorial boards of the cultural committee launch college magazine for student annually. Academic Society of some departments under the guidance of faculty members organizes class seminars, academic field visits etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

No, The institution does not have registered Alumni association.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION To provide affordable quality education, while equipping students with knowledge in their chosen stream and inculcate human values, and thus shape them into good citizen, entrepreneurs and above all good human beings. **MISSION** ? To provide quality education to all students irrespective of caste, creed, religion and socio-economic status to uplift the society as a whole. ? To maintain academic standard through effective teaching learning method. ? To shape the student as a golden citizen by inculcate discipline and human values. The empowered team of the college involves Principal, convener of different committees, Teaching-staff, IQAC committee, non-teaching and supporting staff, student's union, student representative (C.R.), alumni and local management committee called janbhagidari samiti (JBS). The principal monitors the mechanism regarding administration and academic process. It also ensures proper functioning of the policies, rules and action-plans of the college. There are many committees to support the vision and mission of the college viz., NSS, NCC, YRC, carrier and counseling cell, library and sports committee, cultural committee, time table committee, Examination committee, anti-ragging committee, RUSA and UGC committee, disciplinary committee, scholarship committee, grievance redressal committee, etc. All the committees take their responsibilities for the plans and activities, and successfully handle these responsibilities in every academic session. Academic progress and performance is monitored by the Principle through meetings with HoD's and faculty members of various departments. Also, the teaching-progress is checked monthly through teaching register. Principal continuously monitor students movement by CCTV installed in college main building, library, old science building, physical education department etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

For the decentralization and participative management different committees comprising representative from all stakeholders of the college for smooth functioning of administrative and academic activities of College were formed. IQAC has also in function for monitoring and implementation of quality teaching and to decide other quality bench marks Participative learning and management is

prime focus of the College. For implementing these regular meetings of teaching and non-teaching staff are conducted. The Matter discussed in the meeting and the suggestions received are incorporated. As for as development and construction activities of the College are concerned, building committee has been formed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development: Regular updating of syllabus as per the instruction of affiliated University and inclusion of periodical test, field work and educational trip in both UG & PG classes. Project work and seminar presentation is compulsory in PG classes in some departments. Examination and Evaluation: As an Affiliating College, our College conducts annual, supplementary and semester examination as per guideline of Pt. Ravishankar Shukla University. Field work, seminar presentation, assignment and field visit are also organized time to time in different departments. Invited lectures of eminent persons are also conducted occasionally.

Research and Development: Provision of full pay study leave is also available under government rule and regulation. Motivation of faculty members for research publication and participation in research seminars. Encouraging faculties to register themselves as Ph.D supervisor. Library, ICT and Physical Infrastructure / Instrumentation: E-learning resources through Nlist and Shodh Ganga are available in the library. Two computer labs with internet connectivity with 20 computer set are available in the college. Construction of a new building has been completed which have class rooms, Physics lab, Chemistry Lab.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient which is reflecting through policy implementation, administrative setup, appointment and service rules. Being a government college the institution follows the rules and regulation of state government. Whereas the selection and appointment of teaching staff is through Chhattisgarh Public Service commission (CGPSC) which follows the guidelines of UGC and state government. Effective and efficient functioning of the institute is governed through different committee coordinators and members working under the guidance of principle.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Grant of Maternity/Paternity Leaves to staff ? Group Insurance scheme for staff members ? Provision of Medical and Casual Leaves ?

Summer and winter Vacation for teaching staff ? Duty leaves for Faculty Development Programmes for professional up-gradation of the faculty. ? Pension Schemes (OPS and NPS) for the teaching and non-teaching staff members

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution is a state government institution and strictly follows the UGC Measures for the Maintenance of Standards in Higher Education-2010" (Regulation No. F.3-1/2009 dated June 30, 2010), together State Government regulation with all amendments made therein from time to time, for its teaching and non-teaching staff. The performance of each employee is assessed annually after

completion of one year of service. The objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee. The salient features of the performance appraisal system are as follows:

Teaching Staff

- The performance of each faculty member is assessed according to the Annual Self Assessment for the Performance Based Appraisal System (PBAS).
- Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) that is based on the API score.
- The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment.
- The faculty members are informed well in advance of their due promotion.
- The PBAS proforma filled by the Faculty Member is checked and verified by the Heads of the Departments, followed by the Dean, Secretary, IQAC and the Director.
- Faculty members whose promotions are due are recommended based on their API score and are required to appear before the screening-cum-selection committee.

Non-Teaching Staff

All non-teaching staffs are also assessed through annual confidential reports and annual performance appraisal. The various parameters for staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with superiors, subordinates, colleagues, students and public, Power of Drafting (where applicable), efficient organization of documents (in case of Ministerial Staff) and technical abilities (in case of workshop staff). The comprehensive Annual Confidential Report comprises of 32 parameters. Each one of them is graded on a seven-point scale, i.e., Excellent, Very Good, Good, Highly Satisfactory, Satisfactory, Average and Poor. The overall assessment is based on the cumulative grade by the Reporting Officer/HoD, which is then forwarded to the Director by the forwarding officer. On satisfactory performance, all employees are granted promotions and financial upgradation under the ACP Scheme. The Annual Confidential Report and the Performance Appraisal System has significantly helped in the evaluation of the performance of employees, in motivating them, analyzing their strengths and weaknesses and ensuring better performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, Our Institution conducts internal audit through the committee of staff members constituted by the principal of the college. In this committee faculties of Department of Commerce and Economics are also included. Similarly external audit of all accounts is also done by the registered chartered accounted every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The mobilization of fund and optimal utilization of resources is done in the institution. The College Principal is the main and only one authority to spend the funds of all types. All the expenditure is done in the name Principal. However, the Principal constitutes a body to give suggestion to spend the money, called the purchase committee. This committee is constituted every year in the beginning of the session, or whenever needed. The allocated fund is utilized to purchase equipment, chemicals, furniture, books for library,

maintenance and construction work, if any. The sources of funds received by the college, and its Strategies for mobilization are listed below:

1. Salary Grant from State Government: The institution is a government College hence, receives salary grant from the State Government. For this an annual budget of the estimated salary grant and other requirements is prepared and forwarded to the state government. This grant includes salaries of the Full Time Permanent teachers and nonteaching staff as well as part-time teachers working on granted posts.
2. UGC fund: The College is under 2F and 12B as per UGC Act and Permanent Affiliation from Pt. Ravishankar Shukla University, Raipur. So are eligible to receive grants from the UGC for the development and maintenance of Infrastructure, upgrade of the Learning Resources and Research (including grants for Minor and Major Research Projects).
3. RUSA: College also receives funds from RUSA. The funds received were properly utilized as per guideline and proposal of RUSA. Generally, the fund is for construction works were performed by the government body PWD. On completion of construction work PWD hand over the building to the College.
4. Purchase of consumable and Non-consumable items: In case of any need of instruments or any other consumable or non-consumable items where the financial support is required, proper demand in writing is made from the concerned Department. The HoDs give proposal to purchase the required items. After receiving fund, the quotation is invited and a purchase committee monitors the purchase under the supervision of Principal. Bills are audited by the Internal audit committee and Chartered Accountant, at the end of every FY.
5. Janbhagidari Fund: Janbhagidari samiti (JBS) is the local governing body and constituted as per state government guideline. The main aim of constitution of Janbhagidari samiti is to earn resources for college. The JBS committee members decide the fees from all students to be collected per year, in addition to the governments pre-approved fees. The fund is mainly spent for the salary of JBS teachers and other JBS staff. The utilization of this fund is also audited every year. Our resource mobilization policy and procedures are as follows:
 1. The institution set up a UGC Committees as per the directions of the UGC.
 2. The UGC Committee, in close coordination with the IQAC, monitors the mobilization of funds and makes sure that the funds are spent for the purpose for which they have been allocated.
 3. The Purchase Committee takes care that purchases are done properly and in accordance with the rules.
 4. The College Development Committee takes a review of the mobilization of funds and the utilization of these sources periodically in their meetings.
 5. Financial matters are closely monitored by the Principal and Regular internal audits from the chartered accountant and external audits from the government make sure that the

mobilization of the resources is being done properly. 6. The time-table committee looks after the proper utilization of classrooms and laboratories. 7. The Librarian and the Library Advisory Committee takes care that the resources in library are utilized optimally. 8. The Botanical garden is maintained by department of Botany. 9. To ensure the optimum utilization of resources, the Principal issues directions and monitors the overall activities of various committees and organizes meetings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In the college following two quality initiatives were implemented by IQAC: 1) Online Student Feedback System 2) Implementation of Green practices in the campus

1) Feedback System IQAC has developed an online proforma of feedback using Google doc to gather information from the students, teachers, alumni, & parents about the courses, their objectives, relevance, availability of learning resources, teaching methodology and so on. This online feedback system has been introduced and implemented as a quality initiative and a way to make feedback system more effective and efficient, as it involves all the stakeholders of the college to assess and improve the quality of teaching and learning and other facilities available in the college. The response on feedback is discussed during meetings to so that improvement in academic activity and other resources would be strengthened. The feedback form were made available on WhatsApp groups of all the stackholders, who are required to provide feedback on course or any programme at the end of each semester or session. The entire system has been developed implemented and maintained by IQAC. The report has been conveyed to all the concerned for reflection and improvement.

2) Implementation of Green practices in the campus: The IQAC proposed to initiate various green practices to maintain eco-friendly environments around college campus through the activities i.e. Tree Plantation, promoting Paperless Work, Plastic Eradication, Clean and Beautiful Campus, Save Power, meetings on Online mode etc. For the better implementation of green practices, the Principal distributed these activities among staff members. He also takes the feedback about the proper implementation of these

activities through various audits for the year. Because of these practices, eco-friendly and pollution free college campus and social awareness would be developed in the students, staff and neighborhood community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC being the central body within the college monitors and review the teaching-learning process regularly and working towards quality education and inculcating quality culture among the students and staff. Based on feedback various activities and reforms were introduced. The improvements based on feedback implemented are:

Academic review and periodical meetings: IQAC periodically reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes. The standard methods of teaching, learning, and evaluation which are proven over the years are being followed. The IQAC conduct periodical meetings with the departments, Internal Examination Committee, the principal, throughout the academic year in the presence of the IQAC coordinator. The Faculty members of each department conducts an academic review of departments collecting information on academic activities, such as completion of study programs, unit tests, assignments, seminars, and other activities. Head of Department (HOD) meet regularly with relevant services to assess academic and administrative issues. Important questions are discussed in meetings with IQAC and Principle. The teachers and students are interacted regarding the new teaching methods and ICT use. This setup has evolved into successful review methodology for improvement in teaching and learning process. Through this system of review, the IQAC observed the continuous development of teaching-learning process.

Academic Calendar: Based on the Academic Calendar issued by State Higher education Department the Institute conduct the academic activities at the start of the session with ample time frame for not only the regular teaching-learning process but also to accommodate the examinations and other curricular activities including various events like class seminar or presentations.

Daily lecture Record: Everyday faculty prepares and maintains the details of the lecture

along with the topic covered on their daily diary. Effective internal examination and evaluation systems: Institute maintains an effective internal examination and evaluation system for undergraduate and post graduate courses. Evaluation through feedback system: The institution has a feedback system to evaluate the teaching learning activity by various stakeholders. The regular evaluation through feedback on teaching methodologies, course delivery, gives an idea about the problems. Principle directly monitors the feedback system and takes appropriate corrective actions. Student performance maintenance and monitoring: The institute monitors the performance of the students regularly. The following points are adopted by the institute in this context: ? Regular classes and interactions ? Evaluation through internal tests, assignments, and seminar presentations. ? Semester system of examination for post graduate courses and annual system for undergraduate courses. ? Grievance redressal of students. ? Availability of previous years question papers of various subjects to the students in the Main Library.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is a human right and our institution focuses on equal access, opportunities and rights for all the stockholders. Staff members and students in the college are expected to treat others with respect all the time. The college provides equal opportunities for all the students to participate in academic and extracurricular activities that enable them to adopt good practice to maintain gender equality. The college provides inclusive environment for all the genders. The college operates fair and transparent procedure for student admission, assessment, progression, attainment of awards and involvement in other activities organized in the college. The college follows the policy and guidelines of Higher Education Department of Chhattisgarh and affiliating University. Gender equality and sensitivity is an inherent value in the cultural of the institute and is evident by the following facilities - Common Room: In each block of the College separate common rooms are available for girls and boys. Water is available with proper ventilation in attached wash room. Separate girl's common room is available in the main building with adequate seating facility and toiletry facilities. Health Facility: Sanitary pad dispenser and incinerator machine is available for girl students to maintain hygiene all the time in within the campus. NSS Unit: In the college there are two units of NSS, one for Girls and another for boy's students. CCTV Surveillance system: E-surveillance with CCTV cameras through day and night facility of distributed recording in control room has been set up in the campus; entry of unwanted element is monitored through these cameras. This system ensures that staff members and students can move freely in the campus and feel assure that they are secure at all the time in the campus.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college facilitates several techniques for the management of degradable and non-degradable waste. Solid waste management: The college has separate dustbins to segregate the degradable and non-degradable waste provided at the corners of corridors to collect solid waste. The Garbage collection system developed by Nagar Panchayat, Kurud collects the solid waste on daily basis. Liquid waste management: Proper sewage system is present in all the washrooms of the college, appropriate care is taken to ensure that there is no water stagnation to discourage mosquito breeding. The college has septic tanks in the campus connected with the outlet of washrooms. The Liquid Waste from the labs is also connected through the sewage system without any danger of hazardous effects on outer environment. Biomedical waste management: Biomedical waste such as used sanitary napkins from Girls is disposed off through incineration machine available in the girl's common room. E-waste management: There is no e-waste management system in the college. Waste recycling system: The solid waste coming out from the college is taking over to the Garbage collection system developed by Nagar

Panchayat, Kurud which was further segregated by them in the "Manikanchan Kendra, Kurud" and the recyclable materials (Plastic, metal, glass etc.) were sold out by them. Whereas the biodegradable waste were used for composting making. The rain water from the terrace of the college is directed towards the ground through pipes where rain water harvesting pits are located which helps to recharge the ground water level of campus. Hazardous chemicals and radioactive waste management: Radioactive materials are not used the institute hence there is no provision for the radioactive waste management. Whereas, the hazardous chemical waste coming out of the laboratories is neutralized and disposed safely by the concerned departments.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. With great fervor the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi Sardar Vallabhbhai Patel, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan, Lal Bahadur Shastri. On birth anniversary of Sardar Vallabh bhai Patel on October 31, institution celebrates Rashtriya Ekta Diwas (pledge is taken by staff and students on National Integration Day) every year. The various activities organized by NSS, NCC, YRC units and annual cultural & sports activities of college provide an inclusive environment by bringing students and teachers with diverse background on single platform for creating communal socioeconomic harmony. These functions help in developing tolerance and harmony towards culture, region and linguistics and also communal social economics and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institution takes all possible initiatives in organizing various events and programmes for inculcating the students and staff to become responsible citizens of the country by sensitizing them to the constitution of the country. College celebrates Independence Day on the 15th of August every year in the College campus. The day marks the importance of freedom, on this day, Flag hoisting ceremony is organized followed by recitation of the National Anthem. The Principal delivers a talk on the importance of freedom and the glory of Indian freedom struggle. In addition the institute also invites eminent persons to inspire students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of citizens. Every year on 26th January, we also celebrate Republic Day in the campuses with great gratification to honor the date on which the constitution of India came into effect. This day highlights the importance of constitution. On every 31st October, National Unity Day is celebrated in the college. The National Unity Day provides an opportunity to re-affirm the inherent strength and resilience of our nation to withstand the actual and potential threats to the unity, integrity and security of our country. On this day a pledge to preserve the unity, integrity and security of nation is read out in the college by all the staff members and students. All stakeholders of college take an oath on this day to ensure that constitutional values and rights are preserved for the betterment of the country. The institution takes pride of fostering leadership quality among the students by conducting the Student Council election every year as per the guidelines of Higher Education Department of Chhattisgarh government. The elected representatives are given leadership and responsibilities of organizing various activities of college with the support of other student volunteers. Student and Staff members participate in the various national day celebrations take oaths for the cause of the nation. Ethical Values, human rights, duties and responsibilities of citizens are some of the topics that are enlisted in syllabus of undergraduate courses and in many post graduate courses. NCC, NSS and YRC units are actively involved in conducting several activities for inculcating values for being responsible citizens throughout the year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates/ organizes national and international commemorative days, events and festivals. National festivals play an important role in planting seed of Nationalism and Patriotism among students and staff member of college. They help to maintain harmony and healthy work atmosphere and to make the learners aware of the national pride and rich cultural heritage; the National/International commemorative days are regularly being celebrated in the college campus. ? Every year the college celebrates National Festivals i.e. Independence Day on 15th August and Republic Day on 26th January by hoisting the national tricolour in the college campus. ? National Unity Day/Week is observed to

commemorate the birth anniversary of Sardar Vallabhbhai Patel. "Run for Unity" is organized on this occasion by Physical Education department. ? Hindi Diwas is celebrated on 14th September to celebrate the adoption of Hindi as the official language of the country. ? World Environment day is observed every year on 5th June. ? International Day for Biological Diversity was celebrated on 22nd May.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 01 1) Online Feedback System 2) Green practices 1. Title of the Practice: "Online Feedback System" 2. Objectives of the Practice: Dissemination and collection of feedback form through online mode. The main objective of the online feed-back system development was to accessibility of feedback form to all the stakeholders on their fingertip. The other significance of this system was to increase the number of responses in feed-back which can enhance the reliability of final analysis. The increased number of feedback response will help us to develop the better secondary response for the improvement of facilities available in the college. 3. The Context: Previously physical feedback forms were used for feedback collection from students. Due to the physical feedback form system comparatively less number of students participates in filling the feedback form. The online feedback form system having the attribute of easy access, any time availability and enhanced confidence about the non-disclosure of identity enhanced participation of students was assumed. 4. The Practice: IQAC has developed an online proforma of feedback using Google doc to gather information from the students, teachers, alumni, & parents about the courses, their objectives, relevance, availability of learning resources, teaching methodology and so on. This online feedback system has been introduced and implemented as a quality initiative and a way to make feedback system more effective and efficient, as it involves all the stakeholders of the college to assess and

improve the quality of teaching and learning and other facilities available in the college. The response on feedback is discussed during meetings to so that improvement in academic activity and other resources would be strengthened. The feedback forms were made available on WhatsApp groups of all the stakeholders, who are required to provide feedback on course or any programme at the end of each semester or session. The entire system has been developed implemented and maintained by IQAC. The report has been conveyed to all the concerned for reflection and improvement.

5. Evidence of Success Using the online feedback form filling system significant increase in the participation of students was observed. It is also useful to address all the necessary questions to be answered by making them mandatory in the online form system. Whereas previously (in physical feedback form) we found that some student occasionally left some questions unanswered or some time the illegible handwriting make the analysis task difficult.

6. Problems Encountered and Resources Required During the development of online feedback form through Google Doc system, we find it difficult to find suitable question to cover all the area and their appropriate objectives. It takes us some time to design appropriate questions and their suitable objectives; the final selection of question and their objectives was done through many rounds of meeting with all the faculty members. The suggestion and necessary corrections advised by them were incorporate to make the final draft of questionnaire for feedback form. The second problem encountered was the optimum use of the Google Doc software to make the feedback form easy for filling the necessary information and selection of objectives unambiguously. The problem was solved by self-learning through trial run among the faculty members and eradication of problems by incorporating suggestion in the feedback form.

Best Practice 02

1. Title of the Practice: "Green Practices"

2. Objectives of the Practice: Green campus initiatives are becoming integral part of the modern-day education system and the institutions can act as pioneers in promoting these principles within society. Our college has initiated the green campus program in order to support a sustainable and climate-friendly environment. The main objectives for these initiatives were environmental awareness and education, the use of sustainable energy and energy efficient measures, comprehensive recycling and composting and green landscaping in the campus.

3. The Context: Our main focus behind this Green campus program is to ensure the sustainability of sufficient water, materials and other resources for our future generation. But the main challenge is the proper translation of the education for sustainable development into practice so that it can be more effective. Any new development should consider and maintain the proper balance of economic, social and environmental conditions

and the participation of all the staff members and students is very important. The IQAC proposed to initiate various green practices to maintain eco-friendly environments around college campus through the activities i.e. Tree Plantation, promoting Paperless Work, Plastic Eradication, Clean and Beautiful Campus, Save Power, meetings on Online mode etc. For the better implementation of green practices, IQAC distributed these activities among various departments. IQAC takes the feedback about the proper implementation of these activities through academic audit every year. Because of these practices, eco-friendly and pollution free college campus and social awareness would be developed in the students, staff and neighborhood community.

4. The Practice: Our college has promoted variety of activities to help protect the environment and sustain its natural resources. Our college is smoke and tobacco free zone and is also a partially plastic free campus. E-books and e-journal are available through the NList subscription facility of college Library. The college has addressed its sewage waste disposal problem using underground septic tanks. Whereas the other waste materials were picked up by waste management system of Nagar Panchyat, Kurud and appropriately processed by them. Also, in the area of water conservation many buildings of the college have rain water harvesting system. During rainy season it collects and transfers the rain water into pits to recharge the ground water source and helps to maintain the water level during the prolonged summer season. The college has also installed LED lights in the classrooms and office room to save the electricity. The air conditioners were set at 25°C to save energy. Lights and fans were remaining closed when the classrooms were not in use. The campus harbors a diverse amount of flora and fauna elements. A number of plant species including medicinal plants are there in the College campus. The medicinal plants are planted in the Botanical garden of the college which is maintained by the Botany Department. The NCC and NSS unit of the college deserves a special mention for organizing regular campus cleaning campaigns, awareness program on emerging issues for environmental education and running plantation drive in campus every year.

5. Evidence of Success: The electricity conservation approaches control and sometimes reduces the electricity bill significantly during monthly bill and during no usage periods. It also developed a sense of responsibility among staff and students and they get a better understanding of their role as advocates of environmental conservationists. The medicinal plants and other diverse groups of plants were maintained in the botanical garden. The undergraduate and postgraduate students of botany department take keen interest to maintain and enrich the diversity of flora in the botanical garden. It was seen that now the students are more aware about the significance of medicinal plants in their life. The

plantation drive resulted in active growth of new plants in the campus. The regular watering and protection of plants is also done by the student volunteers of Physical education Department; due to which established trees are visible in the campus. The data related to the diversity of fauna in the campus is basically collected by the undergraduate and postgraduate students of Zoology departments through bird watch and butterfly count programme. The waste disposal management of Nagar Panchyat Kurud helps to maintain the cleanliness in the campus and proper disposal of various waste materials. 6. Problems Encountered and Resources Required: The main problem encountered in the Green campus initiative is development and maintenance of proper infrastructure for the green practices. The Green campus program should be considered as a necessity in every institution and separate funds should be allotted for this. Implementation of the green practices needs series of awareness programs to educate more people and train them for it. Going green not only needs investment in terms of money but also a strong will from all the beneficiaries to make a sustainable future.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

It is very much importance in the overall progress and development of the institution. With this view our college has its own mission statement accordingly we always try to function uniquely, innovatively and distinctively from the other institutions. As far as our Mission and Vision is concerned, college always tries to implement the distinctiveness in the work. Our college has a large number of students from the surrounding villages. The girl students are more in number. Most of the students came from rural areas and poor background, but they are not poor in talent, knowledge and humility. Our college staffs identify their talent and encourage them as per our mission statement, 'our aim is to bring the students into the main stream of society'. The main aim of institution was to provide an opportunity to the rural students of this area especially the rural girl students to pursue the higher education for the development and progress of their family. In accordance with mission

statement we provide exposure to all the students to get equal opportunity to participate in curricular, extracurricular and extension activities. Through the NSS, NCC and YRC scheme the student get a stage and dais to develop their academic as well as professional, cultural, social consciousness, alertness, responsiveness.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Running a plantation drive to create eco-friendly and green campus.
2. Promotion of research activity among faculty members.
3. Developing formal linkages with other colleges and institutions through MoUs to improve knowledge transfer.
4. Imposing ban on the use of plastics and consumption of tobacco.
5. Motivate faculty members to join FDP under UGC-HRDC.